

CARBON REDUCTION PLAN

Supplier name: Gateway Training and Consultancy

Publication date: 11 February 2026

Reporting period: 1 April 2024 – 31 March 2025

Commitment to achieving Net Zero

Gateway Training and Consultancy is committed to achieving **Net Zero emissions by 2050**.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced by Gateway Training and Consultancy for the baseline year. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2023–2024

Baseline Year: 1 April 2023 – 31 March 2024

- Scope 1: **2.0 tCO₂e**
- Scope 2: **1.2 tCO₂e**
- Scope 3: **1.2 tCO₂e**

Scope notes (boundary and key sources):

- Scope 1: Gas heating for a small office base (no fleet fuel).
- Scope 2: Purchased electricity for office use (modest usage).
- Scope 3: Business travel by road to training locations (approx. **300 miles per month**). There is **no air travel**. There is **no routine commuting to an office** as most delivery is online/from trainers' homes.

Current Emissions Reporting

Reporting Year: 2024–2025

Current / Most Recent Reporting Year: 1 April 2024 – 31 March 2025

- Scope 1: **1.9 tCO₂e**
- Scope 2: **1.1 tCO₂e**
- Scope 3: **12.44 tCO₂e**

Emissions Reduction Targets

In order to continue our progress to achieving Net Zero, Gateway Training and Consultancy has adopted the following carbon reduction targets:

- **By 2027:** reduce total emissions by **15%** versus the baseline year (2023–2024).
- **By 2035:** reduce total emissions by **40%** versus the baseline year (2023–2024).
- **By 2050:** achieve **Net Zero** emissions.

Progress will be reviewed at least annually and the Carbon Reduction Plan updated accordingly.

Carbon Reduction Projects

The following environmental management measures and projects have been completed and/or are in place and will be in effect during the performance of the contract:

- **Digital-first training delivery** (majority of courses delivered online), reducing travel requirements.
- **Remote/home-based working** for trainers and staff where feasible, avoiding routine commuting.
- **Travel minimisation:** in-person delivery undertaken only where required; **no flights**.
- **Energy use controls:** practical steps to reduce office electricity consumption and manage heating use efficiently.
- **Cloud-based administration** to reduce paper use and support remote service delivery.

Planned measures (next 12–24 months) include: continued reduction of in-person delivery where suitable, preference for lower-carbon travel options for essential journeys, and periodic review of office energy efficiency measures.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with **PPN 06/21 / PPN 006** and associated guidance and reporting standard for Carbon Reduction Plans. Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the **GHG Protocol Corporate Standard**, using the appropriate Government emission conversion factors for greenhouse gas company reporting.

This Carbon Reduction Plan has been reviewed and signed off by the Director.

Signed on behalf of the Supplier:



Julie Royce, Director

Date: 11 February 2026